

Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Intramuros, Manila

MEMORANDUM ORDER

TO : DOLE REGIONAL DIRECTORS

SUBJECT : FILING OF APPLICATION FOR RENEWAL OF ALIEN
EMPLOYMENT PERMIT (AEP)

DATE : 5 August 2010

With reference to Section 9 of Department Order No. 97-09, entitled "Revised Rules for the Issuance of Employment Permits to Foreign Nationals", all applications for renewal of Alien Employment Permits shall be filed not earlier than sixty (60) days before expiration, notwithstanding the nature of engagement of the foreign national, whether elective, appointive, intra-corporate transferee or contractual.

This is to give ample time for the foreign national to file for renewal of working visa with the Bureau of Immigration.

For strict compliance.


LOURDES M. TRASMONTE
Undersecretary