

**QUARTERLY PHYSICAL REPORT OF OPERATION**

as of 2nd Quarter of 2016

Department: DEPARTMENT OF LABOR AND EMPLOYMENT  
 Agency: DOLE Region IV-A  
 Operating Unit: \_\_\_\_\_  
 Organization Code (UACS): \_\_\_\_\_

	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

MFO/Performance Indicator Description	UACS Code	Physical Targets					Physical Accomplishment		Variance	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter		
<b>MFO 2: Employment Facilitation and Capacity Building Services</b>										
<b>1. Special Program of Employment of Students</b>										
• No. of youth beneficiaries assisted		3,890	5,444	3,166	0	<b>12,500</b>	549	8183	(3,768)	
graduated/finished tech voch/college monitored										to be determined at the last quarter of the year
• 100% of check payments issued within three (3) days upon receipt by Ros of the terminal report from employers.										
• 70% of surveyed beneficiaries rated services as satisfactory or better.										
<b>2. Government Internship Program (GIP)</b>										
• No. of youth beneficiaries assisted		50	50	50	50	<b>200</b>	105	314	219	
• 70% of surveyed beneficiaries rated services as satisfactory or better.										
<b>3. Public Employment Service (PES) thru PESO</b>										
• No. of qualified jobseekers referred for placement		69,423	72,213	65,400	69,423	<b>276,459</b>	49,674	51,214	(175,571)	
• 70% of surveyed jobseekers rated services provided as satisfactory or better.										to be determined at the last quarter of the year
<b>4. National Jobs Fairs (Independence Day, Labor Day)</b>										
• 100% of applicants registered during the conduct of Job Fairs								7,181		

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		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter		
<ul style="list-style-type: none"> <li>15% of qualified applicants hired-on-the-spot (HOTS)</li> </ul>								1,780		
<ul style="list-style-type: none"> <li>Assessment report on placement submitted within 90 days after the conduct of Jobs Fair</li> </ul>										
<b>5. National and Local Job Fairs</b>										
<ul style="list-style-type: none"> <li>Annual Calendar of Job Fairs (indicating date, venue, employers, and vacancies) posted at the RO website and Phil-JobNet website by 1st Quarter</li> </ul>										
<ul style="list-style-type: none"> <li>Calendar of Job Fairs updated quarterly</li> </ul>										
<b>6. Labor Market Information</b>										
<ul style="list-style-type: none"> <li>No. of individuals reached</li> </ul>		106,450	106,450	106,450	106,450	<b>425,800</b>	116,936	179,027	(129,837)	
<ul style="list-style-type: none"> <li>No. of institutions reached</li> </ul>		875	875	875	875	<b>3,500</b>	2,584	11,887	10,971	
<ul style="list-style-type: none"> <li>70% of surveyed individuals reached rated services as satisfactory or better</li> </ul>										
<b>7. Phil-JobNet</b>										
<ul style="list-style-type: none"> <li>10% increase in vacancies posted</li> </ul>										to be determined at the last quarter of the year
<ul style="list-style-type: none"> <li>10% increase in establishments registered with vacancy postings</li> </ul>										to be determined at the last quarter of the year
<b>8. Skills Registry System (SRS) and DOLE Data Warehouse Sub-system in coordination with PESO</b>										
<ul style="list-style-type: none"> <li>No. of LGUs covered in 6th wave of SRS implementation</li> </ul>		14	14	14	14	<b>56</b>	0	0	(56)	
<b>9. Career Guidance Advocacy Program (CGAP)</b>										
<ul style="list-style-type: none"> <li>Career Guidance and Employment Coaching (CGEC) Activities conducted at least 75% of the total number of public education and training institutions (public high schools, TESDA Training Centers, and SUCs) in the region</li> </ul>										
<ul style="list-style-type: none"> <li>No. of participants covered in Capacity-Building Activities for Career Advocates</li> </ul>			150	150		<b>300</b>	0	0	(300)	
<ul style="list-style-type: none"> <li>Regional Career Congress conducted by the end of the 3rd Quarter of the year</li> </ul>				1		<b>1</b>	0	0	(1)	
<ul style="list-style-type: none"> <li>At least 3% increase in membership of established Networks of Career Guidance Advocates (NCGAs)</li> </ul>										

MFO/Performance Indicator Description	UACS Code	Physical Targets					Physical Accomplishment		Variance	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter		
<b>10. DOLE Integrated Livelihood and Emergency Employment Program (DILEEP)</b>										
• No. of beneficiaries provided with assistance:		6,778	6,779	6,779	6,778	<b>27,114</b>	1,370		(25,744)	
◦DILP		1,729	1,730	1,730	1,729	<b>6,918</b>	924	840	(5,154)	
◦TUPAD		5049	5049	5,049	5049	<b>20,196</b>	446	4,826	(14,924)	
• 10% increase in livelihood income of beneficiaries achieved due to improved production for the first year of implementation										to be determined at the last quarter of the year
• 100% of beneficiaries assisted within 15 days upon submission of complete documents										to be determined at the last quarter of the year
• 70% of surveyed beneficiaries rated services as satisfactory or better.										to be determined at the last quarter of the year
<b>11. Productivity Toolbox for MSMEs in KEGS</b>										
• No. of MSMEs assisted		60	350	310	30	<b>750</b>	294	288	(168)	
• 70% of surveyed beneficiaries rated services as satisfactory or better.										to be determined at the last quarter of the year
<b>MFO 3: Labor Force Welfare Services</b>										
<b>1. Tripartism</b>										
• No. of Industry Tripartite Councils (ITCs) in Key Employment Generators (KEGs) strengthened										
• 70% surveyed members of the RTIPCs rated the execution of approved resolutions as satisfactory or better										to be determined at the last quarter of the year
• No. of existing ITCs capacitated to become partners in labor education, dispute prevention, among others		0	4	2	1	<b>7</b>	0	4	(3)	
<b>2. Industry Self-Regulation through Voluntary Codes of Good Practices</b>										
• Strengthening VCGPs in ITCS in KEGS established										
• Strengthening VCGPs in ITCS in KEGS maintained										
• 100% of VCGPs Action Plans of ITCs (in both KEGS and non-KEGs) implemented										

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		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter		
<b>3. Workers Organization and Development (WODP) Program</b>										
<ul style="list-style-type: none"> <li>No. of members of unions and workers' organizations trained</li> </ul>		50	34	36	30	<b>150</b>	0	35	(115)	
<ul style="list-style-type: none"> <li>No. of training grants provided to unions and workers' organizations</li> </ul>			2	2	3	<b>7</b>	0	1	(6)	
<ul style="list-style-type: none"> <li>No. of individuals provided with scholarship grants</li> </ul>			3	3	3	<b>9</b>	3	0	(6)	
<ul style="list-style-type: none"> <li>100% of applications for trainings and scholarships grants processed within one day upon receipt of complete requirements</li> </ul>										
<b>4. Labor and Employment Education Services</b>										
<ul style="list-style-type: none"> <li>No. of target establishments to be covered by LLCS in 2016 provided with labor education seminars benefitting 12,815 workers and employer representatives (note: absolute figures should be provided in reporting accomplishments)</li> </ul>		238	239	240	238	<b>955</b>	231	294	(430)	
<b>5. Child Labor Prevention and Elimination Program (CLPEP)</b>										
<ul style="list-style-type: none"> <li>No. of Low-Hanging (LH) barangays certified as Child-Labor Free</li> </ul>			12	5	3	<b>20</b>	0	0	(20)	
<ul style="list-style-type: none"> <li>No. of Continuing Barangays upgraded to low-hanging (C-LH) barangays</li> </ul>			0	4	0	<b>4</b>	0	0	(4)	
<ul style="list-style-type: none"> <li>No. of New-Frontiers barangays upgraded to Continuing (C-LH) barangays</li> </ul>			4	2	2	<b>8</b>	0	0	(8)	
<ul style="list-style-type: none"> <li>70% surveyed beneficiaries rated services as satisfactory or better</li> </ul>										
<b>6. Social Amelioration Program (SAP)</b>										
<b><u>SAP Lien Collection and Remittance Monitoring</u></b>										
<ul style="list-style-type: none"> <li>100% of SAP lien due monitored as collected and remitted (current crop year)</li> </ul>										
<ul style="list-style-type: none"> <li>Submitted analysis report on Sugar Production and Withdrawal Lien Collection and Remittance to BWSC within 15 days after end of reference month</li> </ul>										
<b><u>SAP Fund Utilization</u></b>										

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		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter		
<ul style="list-style-type: none"> <li>Submitted Monthly Cash-In Bank Register to BWSC within 15 days after the end of the reference month</li> </ul>										
<b><u>CBF Distribution Monitoring</u></b>										
<ul style="list-style-type: none"> <li>50% of current crop year monitored as distributed</li> </ul>										
<ul style="list-style-type: none"> <li>80% of the previous crop year monitored as distributed</li> </ul>							60% monitored			
<ul style="list-style-type: none"> <li>95% of the prior crop years monitored as distributed</li> </ul>							80% monitored			
<ul style="list-style-type: none"> <li>Submitted report on the implementation of Cash Bonus distribution program to BWSC within 15 days after end of reference quarter</li> </ul>										
<b><u>Maternity Benefit Program Monitoring</u></b>										
<ul style="list-style-type: none"> <li>100% of claims filed with complete documents processed within 10 working days from receipt of documents</li> </ul>							1	2		
<ul style="list-style-type: none"> <li>100% of processed and approved claims ready for payment within 5 working days after processing</li> </ul>							1	2		
<ul style="list-style-type: none"> <li>Submitted monthly report on maternity benefits to BWSC within 15 workings days after end of reference month</li> </ul>							1	2		
<b><u>Death Benefit Program Monitoring</u></b>										
<ul style="list-style-type: none"> <li>processed within 10 working days from receipt of documents</li> </ul>							43	48		
<ul style="list-style-type: none"> <li>100% of processed and approved claims ready for payment within 5 working days after processing</li> </ul>							43	48		
<ul style="list-style-type: none"> <li>Submitted monthly report on death benefits to BWSC within 15 workings days after end of reference month</li> </ul>							43	48		
<ul style="list-style-type: none"> <li>70% surveyed beneficiaries rated services as satisfactory or better</li> </ul>										
<b>7. Family Welfare Program</b>										
<ul style="list-style-type: none"> <li>No. of establishments reached through DOLE</li> </ul>		20	30	30	20	<b>100</b>	12	55	(33)	
<ul style="list-style-type: none"> <li>o No. of workers served</li> </ul>		4,000	6,000	6,000	4,000	<b>20,000</b>	10,638	11,583	2,221	

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<ul style="list-style-type: none"> <li>70% surveyed beneficiaries rated services as satisfactory or better</li> </ul>										
<b>8. DOLE Adjustment Measures Program (DOLE-AMP)</b>										
<ul style="list-style-type: none"> <li>100% of affected workers who sought assistance provided services within 10 working days</li> </ul>										
<b>9. NRCO Reintegration Services</b>										
<b><u>Financial Awareness Seminar (FAS) and Small Business Management Training (SBMT)</u></b>										
<ul style="list-style-type: none"> <li>No. of OFW returnees/families provided with FAS</li> </ul>		75	65	45	65	250	0	0	(250)	
<ul style="list-style-type: none"> <li>70% surveyed beneficiaries rated the services provided as satisfactory or better</li> </ul>										
<b><u>Livelihood Assistance</u></b>										
<ul style="list-style-type: none"> <li>No. of OFWs and/or their families served</li> </ul>		75	65	45	65	250	0	0	(250)	
<ul style="list-style-type: none"> <li>At least 10% of the beneficiaries provided livelihood formation assistance with continued employment and income after six months of availment by end of 2015 (10K and BPBH)</li> </ul>										
<ul style="list-style-type: none"> <li>70% surveyed beneficiaries rated the services provided as satisfactory or better</li> </ul>										
<ul style="list-style-type: none"> <li>100% of beneficiaries assisted within 15 days upon receipt of complete documents</li> </ul>										
<b><u>Reintegration of Returning Teachers</u></b>										
<ul style="list-style-type: none"> <li>100% of qualified applicants profiled and endorsed to NRCO Central Office/DepEd</li> </ul>										
<b>MFO 4: Employment Regulation Services</b>										
<b>1. Labor Law Compliance System</b>										
<ul style="list-style-type: none"> <li>No. of establishments covered by LLCS as reflected in the LLCS-MIS by end of November</li> </ul>		2389	2,390	2,390	2,390	9,559	1,270	2,544	(5,745)	
<ul style="list-style-type: none"> <li>100% of registered Contractors</li> </ul>		69	69	69	70	277	52	1,214	989	
<ul style="list-style-type: none"> <li>100% of Philippine Registered Domestic</li> </ul>			5	3	2	10	0	0	(10)	
<ul style="list-style-type: none"> <li>100% of POEA registered recruitment and manning agencies</li> </ul>			2	2	1	5	1	2	(2)	
<ul style="list-style-type: none"> <li>70% Compliance Rate achieved</li> </ul>										
<ul style="list-style-type: none"> <li>100% of establishments with deficiencies provided assistance leading to compliance</li> </ul>										

MFO/Performance Indicator Description	UACS Code	Physical Targets					Physical Accomplishment		Variance	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter		
<b><u>OSH Investigation</u></b>										
hours upon receipt of information of: imminent danger/dangerous occurrence/disabling injury/plain view							2	0		
<ul style="list-style-type: none"> <li>Work Stoppage Orders Issued within 24 hours to 100% of establishments where disabling injury occurred/imminent danger exists</li> </ul>										
<b><u>LLCS-MIS</u></b>										
<ul style="list-style-type: none"> <li>100% of assessments conducted synced into the System (LLCS-MIS) within 72 hours after the conduct of assessment</li> </ul>		2389	2,390	2,390	2,390	<b>9,559</b>	1,270	2,544	(5,745)	
<b><u>Incentivizing Compliance Program (ICP)</u></b>										
<ul style="list-style-type: none"> <li>ICP 1st Level (TCCLS and CLFE) <ul style="list-style-type: none"> <li>No. of establishments with issued TCCLS</li> <li>No. of establishments with issued CLFE</li> </ul> </li> </ul>			2	4	4	<b>10</b>	0	0	(10)	
<ul style="list-style-type: none"> <li>ICP 2nd Level (Secretary's Award) <ul style="list-style-type: none"> <li>At least 3 ICP 1st level establishments endorsed for the Secretary's Award</li> </ul> </li> </ul>				1	1	<b>2</b>	2	0	0	
<b>2. Dispute Resolution</b>										
<b><u>Single Entry Approach</u></b>										
<ul style="list-style-type: none"> <li>No. of requests handled settled within 30 days from date of filing</li> </ul>							250	254		
<ul style="list-style-type: none"> <li>100% of the total requests handled disposed within 30 days</li> </ul>							351	368		
<ul style="list-style-type: none"> <li>70% of surveyed clients rated services as satisfactory or better</li> </ul>										
<b><u>SpeED Cases: Labor Standards and Arbitration Cases</u></b>										
<ul style="list-style-type: none"> <li>No. of handled med-arbitration cases disposed within the prescribed period pursuant to D. O. 40-03</li> </ul>							3	5		
<ul style="list-style-type: none"> <li>100% of Labor Standards cases handled disposed within 40 days</li> </ul>										
<ul style="list-style-type: none"> <li>70% of surveyed clients rated services as satisfactory or better</li> </ul>										
<b>3. Efficient Services Delivery/Other Employment Regulation Services</b>										

MFO/Performance Indicator Description	UACS Code	Physical Targets					Physical Accomplishment		Variance	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter		
<ul style="list-style-type: none"> <li>● 100% of applications for permits, licenses, registrations, certificates, and clearances with complete requirements processed within the PCT:</li> </ul>										
<ul style="list-style-type: none"> <li>○ <u>Alien Employment Permit (AEP)</u> - within 3 working days upon filing of application</li> </ul>						var	1,058	958		
<ul style="list-style-type: none"> <li>○ <u>Private Recruitment and Placement Agency's (PRPA) License</u> - within 10 days upon filing of application</li> </ul>						var	1	0		
<ul style="list-style-type: none"> <li>○ <u>Job Fair Clearance/Permit</u> - within 5 days upon filing of application</li> </ul>						var	12	79		
<ul style="list-style-type: none"> <li>○ <u>Authority to Recruit</u> - within 30 working days upon filing of application</li> </ul>						var	0	0		
<ul style="list-style-type: none"> <li>○ <u>Mechanical and Electrical Plans and Applications</u> - within 15 days after receipt of complete requirements</li> </ul>						var	89	0		
<ul style="list-style-type: none"> <li>➤ Permit to operate issued within 5 days upon receipt of proof of payment of fees</li> </ul>						var	45	0		
<ul style="list-style-type: none"> <li>➤ Certificate of electrical inspection issued within 5 days upon receipt of proof of payment of fees</li> </ul>						var	44	0		
<ul style="list-style-type: none"> <li>○ <u>Construction Safety and Health Program</u></li> </ul>						var				
<ul style="list-style-type: none"> <li>➤ Simplified - within 5 days</li> </ul>							42	210		
<ul style="list-style-type: none"> <li>➤ Comprehensive - within 15 days</li> </ul>							29	305		
<ul style="list-style-type: none"> <li>○ <u>Safety Practitioner's Accreditation</u></li> </ul>						var				
<ul style="list-style-type: none"> <li>➤ Processed within 15 days upon receipt of complete documents</li> </ul>							31	12		
<ul style="list-style-type: none"> <li>100% of approved application within 5 days from the date of interview</li> </ul>							24	8		
<ul style="list-style-type: none"> <li>○ <u>DO 18-A</u></li> </ul>						var				
<ul style="list-style-type: none"> <li>➤ Processed and approved/denied 100%</li> </ul>							59	36		
<ul style="list-style-type: none"> <li>➤ Issued certificates of accreditation to 100% of approved application within 5 days from the date of interview</li> </ul>							59	36		
<ul style="list-style-type: none"> <li>○ <u>Working Child Permit</u></li> </ul>						var				



MFO/Performance Indicator Description	UACS Code	Physical Targets					Physical Accomplishment		Variance	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter		
➤ Processed within eight (8) hours upon receipt of payment										