ALIEN EMPLOYMENT PERMIT APPLICATION FORM

2 X 2
PICTURE
white background

Please supply all required information. Misrepresentation[1], false statement or fraud in this application or in any supporting document is ground for denial/revocation/cancellation of the permit.

I. TYPE OF APPLICATION: ☐**NEW** ☐**RENEWAL**

II. PERSONAL DATA

Name: _____
(Last name) *(First name)* *(Middle name)*

Marital Status: _____ Sex: ☐ Male ☐Female TIN: _ _ _ - _ _ _ - _ _ _

Date of Birth: _____ Place of Birth: _____

Nationality: _____ Contact Number: _____

E-Mail Address: _____

Address in the Philippines: _____

_____

Address Abroad: _____

Passport No. :
Place of Issuance :
Issuance Date :
Expiration Date :
Visa :
Visa Validity :

Highest Educational Attainment[2]:
☐ Basic ☐ Intermediate ☐ Advanced Course of Study: _____

III. PRESENT EMPLOYMENT:

Position: _____

Place/s of Assignment: _____

Name of Company/Employer: _____

Address of Company/Employer: _____

Contact Number: _____ E-Mail Address: _____

Nature of Business: _____

IV. EMPLOYMENT HISTORY IN THE PHILIPPINES: *(Please attach additional sheet if necessary)*

Employer's Name and Address	Position	Duration of Employment

Have your application for AEP been previously denied? ☐yes ☐no When? _____

Have your AEP been previously cancelled/revoked? ☐yes ☐no When? _____

Please state reason for denial/cancellation/revocation: _____

_____

What actions have you taken? _____

V. DECLARATION:

I declare that the statements made in this application are true and correct to the best of my knowledge and belief and I will abide by the Philippine laws, rules and regulations.

_____ _____
Name and Signature of the Applicant Date

VI. ENDORSEMENT BY THE EMPLOYER:

I certify that all the information written above are true and correct and currently I employ[3] _____ Filipino national/s and _____ foreign national/s.

_____ _____ _____
Name and Signature of Employer Position Date

[1] Misrepresentation of facts in this application includes fraudulent misrepresentation i.e., false statement that has a negative effect in the evaluation of the application made knowingly, or without belief in its truth, or recklessly whether it is true or false.
[2]Basic – Elementary and High School; Intermediate – College; Advance – Masteral and Doctoral
[3]Number of Filipino and foreign national employed in the company