



SPES Form 2

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF LABOR AND EMPLOYMENT
 Regional Office No. _____
PUBLIC EMPLOYMENT SERVICE OFFICE



City/Municipality/Province
SPECIAL PROGRAM FOR EMPLOYMENT OF STUDENTS (SPES)

Control No. _____

GENDER			CIVIL STATUS		Passport Size Picture (3.5cm x 4.5 cm)
SURNAME	FIRST NAME,	MIDDLE NAME	<input type="radio"/> Male <input type="radio"/> Female	<input type="radio"/> Single <input type="radio"/> Married	
			<input type="radio"/> Student <input type="radio"/> OSY	<input type="radio"/> Widower <input type="radio"/> Separated	
Date of Birth: (mm/dd/yyyy)		Place of Birth:		Citizenship:	
Address:				Contact No.	
Name of Father:			Mother's Maiden Name		
Occupation:			Occupation		
EDUCATION	NAME OF SCHOOL	DEGREE EARNED/COURSE	YEAR/LEVEL	INCLUSIVE DATE OF ATTENDANCE	
Secondary					
Tertiary					
Technical/ Vocational					
Documentary Requirements: (Original and other documents, when applicable, should be presented for validation)					
<input type="checkbox"/> 1. Copy of Birth Certificate or any document that shows his/her date of birth <input type="checkbox"/> 2. Certification by the School Registrar as to: <input type="checkbox"/> a) his/her last enrollment; and <input type="checkbox"/> b) his/her average passing grade or a copy of the original class card or Form 138 <input type="checkbox"/> 3. Copy of the latest Income Tax Return (ITR) of his/her parents or certification issued by BIR that the parents are exempted from payment of tax or Certificate of Indigency issued by the Barangay where the SPES applicant resides; and <input type="checkbox"/> 4. For Out of School Youth (OSY), certificate of good moral character issued by DSWD or the authorized Barangay Official where the OSY resides.					
SPECIAL SKILLS:					
HISTORY of SPES Availment (if applicable)		YEAR		SPES ID NO. (if applicable)	
<input type="checkbox"/> 1 st Availment					
<input type="checkbox"/> 2 nd Availment					
<input type="checkbox"/> 3 rd Availment					
<input type="checkbox"/> 4 th Availment					
Other related information/requests/interventions from DOLE:					
<p><i>I hereby attest that the information above are true and correct to the best of my knowledge, including the attached documents/requirements which I also attest as to their veracity. I agree that any false statement would cause the automatic disqualification/cancellation of the service/contract/grant and I shall refund amount received and/or pay damages to DOLE or comply with other sanctions in accordance with law. Any material change in my financial status may affect my eligibility to continue the program.</i></p>					
_____ Signature of Applicant					

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