



Republic of the Philippines
Department of Labor and Employment
Regional Office No. _____

**APPLICATION FOR LICENSE TO OPERATE A
PRIVATE RECRUITMENT AND PLACEMENT AGENCY**

NAME OF AGENCY: _____

ADDRESS OF AGENCY: _____

TIN No. _____ TEL/FAX Nos. _____

TYPE OF BUSINESS ORGANIZATION: *(Please check)*

Sole Proprietorship Partnership Corporation

Date of Registration: _____ Reg. No. _____

COMPREHENSIVE DESCRIPTION OF OPERATION:

FINANCE:

Total Assets: _____ Bank Statement _____

Total Liabilities: _____ Date of Statement _____

Networth: _____

Paid-in-Capital: _____

Date of Statement: _____

MANAGEMENT AND STAFF:

NAME	DESIGNATION	ADDRESS

In witness whereof, I have hereunto affixed my signature this _____ day of _____, 20__ in _____.

(Applicant's Name and Signature)

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20__ in _____,
Applicant exhibiting to me his/her Residence Certificate No. _____ issued at _____ on _____.

NOTARY PUBLIC

Doc. No. _____
Page No. _____
Book No. _____
Series of _____