



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. IV-A

DILP Form 1-B

NAME OF PROPONENT/ACP: _____
 Project location: _____
 Title of Project: _____
 Amount requested: _____
 Purpose of availment: Formation Enhancement Restoration Augmentation
 Total no. of beneficiaries: _____ Female: _____
 Type of beneficiary: _____

Pursuant to Section 21, Department Order No. 137-14 and COA Circular 2007-01, the following are the requirements for the availment of DOLE Integrated Livelihood Program (DILP):

REQUIREMENTS	PROVINCIAL Assessment & Evaluation	TSSD Review and Validation	REMARKS
For Local Government Units (LGUs)			
Application letter by the ACP addressed to the DOLE Regional Director			
Project Proposal using the prescribed template duly signed by the Local Chief Executive (LCE), to include the following: <ul style="list-style-type: none"> - objectives of the project; - project management committee; - project partners, if any; - list of intended beneficiaries and their addresses; - project duration and target dates of completion; - detailed project costs including the equity of the organization in monetary terms; and - other potential or actual sources of project funds. 			
Sangguniang Bayan/Panglungsod/Panlalawigan Board Resolution authorizing the local chief executive to enter into a MOA with DOLE;			
Work and Financial Plan and sources of and details of proponent's equity participation in the project;			
Detailed estimates of approved project expenditures or estimated expenses;			
Individual beneficiary profile with picture and ACP profile;			
Certification of no unliquidated cash advances and/or grants from DOLE ; and			
A focal person shall be designated to coordinate and transact with DOLE in the availment of programs and services, duly approved by the LCE.			
NAME & SIGNATURE			

DATE			
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NAME & SIGNATURE OF APPLICANT: _____

Date Filed: _____