



Registration of Worker's Association

Worker's Association Registration

Under PD 442 of the Labor Code of the Philippines, as amended, the DOLE is mandated to process the application for registration of workers' association organized for the mutual aid and protection of its members or for other legitimate purposes except collective bargaining in order for them to acquire legal personality.

Worker's Association registration refers to the process of determining whether the application for registration of such organization complies with the documentary requirements prescribed under Rule 3 and 4 of DOLE Department Order No. 40-03, as amended.

Client/s/Applicant/s

Working Youth, Overseas Filipino Workers, Persons with Disabilities, Displaced Workers and all other workers, including ambulant, intermittent workers, the self-employed, rural workers and those without definite employers

Requirements

1. Duly accomplished and notarized Application Form
2. Name of the association officers and their addresses
3. Minutes of Organizational Meeting and Attendance Sheet
4. List of Members
5. Financial Report if in existence for at least one (1) year
6. If less than 1 year, and has not collected any amount, a certification to this effect.
7. Constitution and by-laws accompanied by the names and signatures of ratifying members
8. Minutes of adoption or ratification of the constitution and by-laws, date/s when ratification was made and list of ratifying members
9. Minutes of adoption or ratification is not required if it is done simultaneously with the organizational meeting and the same is reflected in the minutes of the organizational meeting including the date/s when ratification was made and list of ratifying members

Validity Period of the Registration

Indefinite



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Registration fee

₱70.00

Where to apply

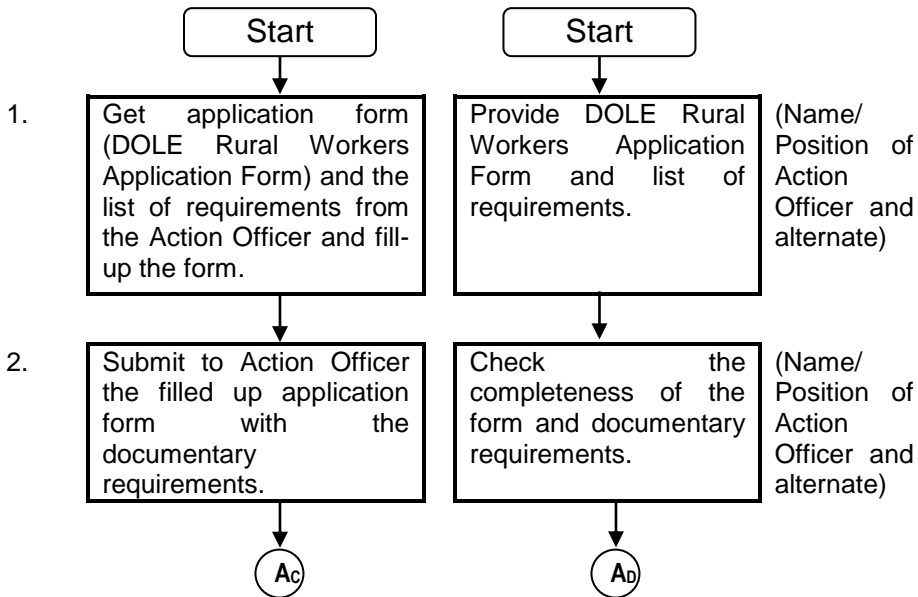
Regional Office/Field Office

Total Process Cycle Time

One (1) Working Day upon receipt of complete documents and payment of registration fee

Basic Steps

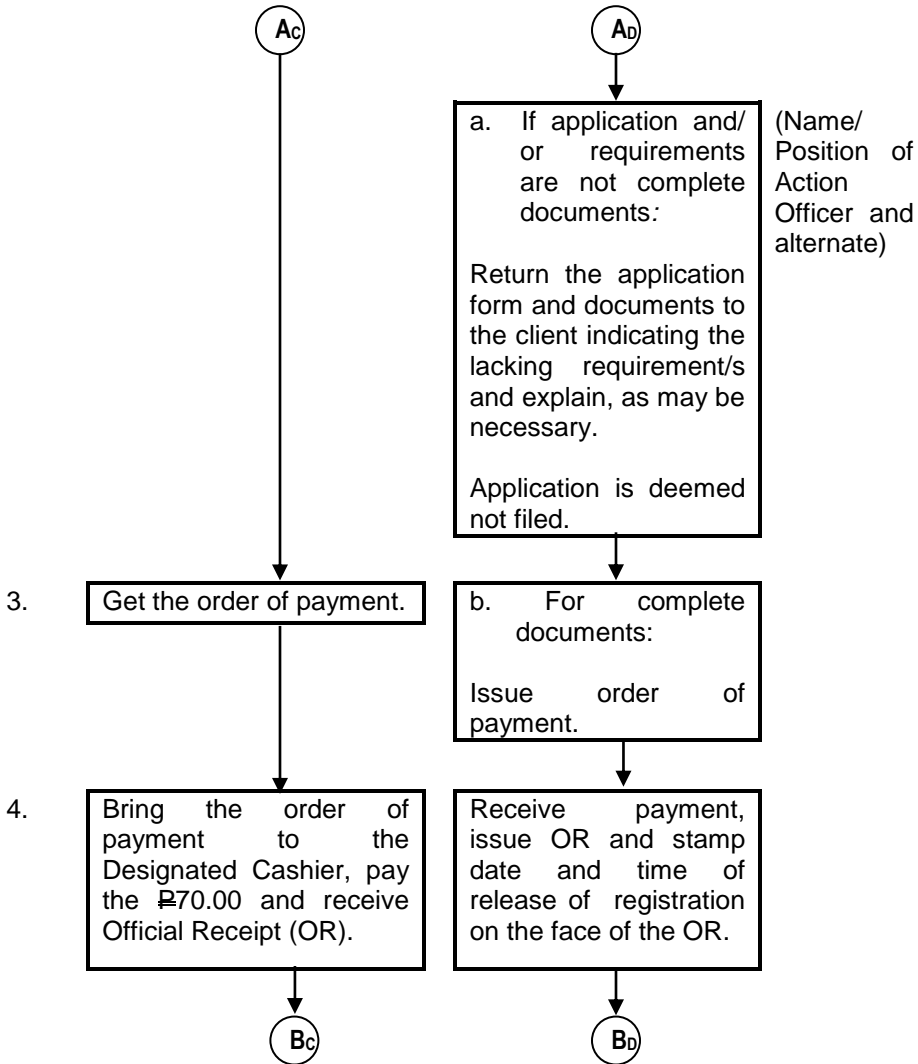
Steps	Activity		Action Officer	Duration of Transaction
	Applicant/Client	DOLE		





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